



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CHICAGO**

EFFECTIVE 10 DECEMBER 2018, THE FOLLOWING SCHEDULE FOR FILING AND RELEASING OF PASSPORT, NOTARIALS, CIVIL REGISTRY AND VISA APPLICATIONS, AND FILING AND OATH-TAKING FOR DUAL CITIZENSHIP APPLICATIONS WILL BE OBSERVED:

NATURE OF APPLICATION	PROCESSING SCHEDULE	RELEASING SCHEDULE
PASSPORT (NEW / RENEWAL)	9:00am – 4:00pm	<p>FOR PICK-UP 2:00 pm - 4:00 pm</p> <p>Note: Applicants may visit the Consulate’s website (www.chicagopcg.com) to check whether their passports are ready for pick-up.</p> <p>FOR MAILING Applicants may receive their new passports by mail within 6 to 8 weeks from date of filing of application.</p>
LEGALIZATION (ACKNOWLEDGMENT/ AUTHENTICATION/ CERTIFICATION)	<p>Walk-in Applications 9:00 am – 4:00 pm</p> <p>9:00 am – 2:00 pm</p> <p>Mailed Applications</p>	<p>➡ 2:00 pm - 4:00 pm (next business day pick-up)</p> <p>➡ 2:00 pm - 4:00 pm (same day pick-up) with additional expedite fee of \$10 per document Applicants may also choose to have their documents mailed to them by providing a prepaid mailing envelope with tracking number.</p> <p>➡ 5 working days from receipt of the documents by the Consulate.</p>
CIVIL REGISTRATION (REPORT OF MARRIAGE/ REPORT OF BIRTH/ REPORT OF DEATH)	<p>Walk-in Applications 9:00 am – 12:00 noon</p> <p>9:00 am – 2:00 pm</p> <p>Mailed Applications</p>	<p>➡ 2:00 pm - 4:00 pm (next business day pick-up)</p> <p>➡ 2:00 pm - 4:00 pm (same day pick-up) with additional expedite fee of \$10 per document Applicants may also choose to have their documents mailed to them by providing a prepaid mailing envelope with tracking number.</p> <p>➡ mailing envelope with tracking number. 5 working days from receipt of the documents by the Consulate.</p>
DUAL CITIZENSHIP (R.A. 9225)	<p>Walk-in applications 9:00 am – 12:00 noon</p> <p>Mailed/Pre-approved applications</p>	<p>➡ Oath-taking Every Tuesday and Thursday at 3:00 pm The Processor will set the date of the oath-taking in consultation with the applicant. NO SAME DAY OATH-TAKING</p> <p>➡ The Processor will set the date of the oath-taking in consultation with the applicant.</p>
VISA	<p>Walk-in applications 9:00am – 4:00pm</p> <p>Mailed Applications</p>	<p>➡ For pick-up or mailing after 5 working days from receipt of application. Expedited Issuance: Within 1-2 days (additional US\$10.00 fee)</p> <p>➡ 5 working days from receipt of application Note: Visa Officer may need additional days to process certain types of Visa applications.</p>
TRAVEL DOCUMENT	<p>Walk-in Applications 9:00 am – 12:00 noon</p> <p>12:01 – 4:00 pm</p>	<p>➡ 2:00 – 4:00 pm (same day pickup)</p> <p>➡ 2:00 – 4:00 pm (next day pick-up)</p>

FOR MORE INFORMATION ABOUT CONSULAR MATTERS, PLEASE VISIT THE CONSULATE WEBSITE AT www.chicagopcg.com.