

- Description of the situation, activity or project
- Description of number of beneficiaries
- 3. Name, address and contact numbers of at least three beneficiaries
- 4. Other supporting documents (official recognitions, awards, citations, articles, pictures, etc.)
- 5. Constitutions or by-laws of the organization (if applicable)
- 6. Letter of endorsement by the submitting individual or organization
- 7. Good photographs of individuals or institutions.

Deadline for Submission

Nomination should be submitted on or before 30 July of each year. Failure of submission of the requested documents may be a cause of disqualification of the nominee.

Awarding Ceremonies

The 18 December Awards ceremony will be held during the annual celebration of the International Migrants Day in the Philippines or organized by the Intergency Committee.

Disqualification

Disqualified from nomination are individuals who are working for government organization if the contributions cited as bases for their nomination are specifically required to be among their functions and duties.

**PROTECTING
THE RIGHTS OF
FILIPINO MIGRANTS
AND THEIR FAMILIES**



Organized by the

**Intergency Committee for the Celebration of the
Month of Overseas Filipinos and
International Migrants Day in the Philippines**

Chair: Philippine Migrants Rights Watch
Co-Chair: Commission on Filipinos Overseas

For more information, please call:
Philippine Migrants Rights Watch
C/O Scalabrini Migration Center
4, 13th Street, New Manila, Quezon City 1112 Philippines
Tel. Nos: 724-3512, 724-3513; Fax No: 721-4296
E-mail: migrantswatch@pmrw.org; Website: www.pmrw.org

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The 18 December Awards is an initiative of the Inter-Agency Committee for the Celebration of the Month of Overseas Filipinos and International Migrants Day in the Philippines, established by President Gloria Macapagal Arroyo in 2007 by virtue of Administrative Order 202.

In line with the International Migrants Day, the 18 December Awards intend to annually honor individuals and associations that significantly contributed to the protection of the rights of Filipino migrants in the Philippines and overseas. Every year, a maximum of six (6) individuals/associations will be awarded according to two (2) categories: maximum of three (3) individuals/associations operating in the Philippines (Philippine category); and maximum of three (3) individuals/associations operating overseas (overseas category). The Inter-Agency Committee acts as 18 December Awards Committee for the selection of the nominees.

Evaluation Criteria

The awards shall be open to individuals and associations (both formal and informal) in the Philippines and abroad. The awards shall be given to nominees whose past and current achievements, possess the following attributes:

- a. For nominees for the Philippine category
 - Outstanding or significant service or contribution toward the protection of the rights of Filipino migrants in the Philippines; and
 - Dedication and commitment to advocate for the rights of Filipino migrants in the Philippines.
 - b. For nominees for the overseas category
 - Outstanding or significant service or contribution toward the protection of the rights of Filipino migrants overseas; and
 - Dedication and commitment to advocate for the rights of Filipino migrants overseas.
- Gender equality shall be considered in evaluating nominees to the awards.

Rules on the Filing of Nominations

1. Any individual or organization, whether Filipino or foreign, based in Philippines or overseas, may submit nominations for the awards.
2. Nominations both from overseas and in the Philippines may be sent direct to the 18 December Awards Committee hosted at the Philippine Migrants Rig Watch.
3. An individual or organization may not be nominated in more than one category of any one time.
4. In cases where an individual and the organization where he/she belongs both nominated for the same award category, primacy of the organization will be upheld.
5. Only one award can be given to any person for the same deeds or activities.
6. The awards may be given posthumously.

Requirements

Nominations must be made on the prescribed form (downloadable www.pmw.org) and submitted together with supporting documents. All submissions must be written in, or translated into English or Filipino.

A. Duty completed nomination form (to be prepared)

- The nomination form must contain the following information, as relevant:
1. Personal data (for individual nominees) or organizational profile (for other nominators)
 - Personal data include personal circumstances, educational background, employment history, and organizational membership or affiliations; and
 - Organizational profile includes names of officers and members, organization history, programs and services, and official accomplishment reports for last five years, or as appropriate.
 2. A summary of the relevant contributions made by the nominee, which include specific data on the following:
 - Contributions of the nominee, in particular, whether personal or professional service, material or financial contribution, or technology that has proven

18 December Awards

(INDIVIDUAL PROFILE)

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CATEGORY NOMINATED FOR: (Please check only one) <input type="checkbox"/> <i>Philippine category</i> <input type="checkbox"/> <i>Overseas category</i>		
INDIVIDUAL PROFILE		
NAME: Mr./Ms. _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Last Name First Name Middle Name </div>		
HOME ADDRESS:		
Street _____ City / Municipality / County _____ Country _____		
OFFICE ADDRESS:		
Street _____ City / Municipality / County _____ Country _____		
TELEPHONE NUMBER: Home _____		Office _____
FACSIMILE NUMBER: Home _____		Office _____
E-MAIL ADDRESS: _____	CIVIL STATUS: _____	SEX: _____
DATE OF BIRTH: _____	PLACE OF BIRTH: _____	
DESCRIPTION OF CONTRIBUTION / SERVICE		
DESCRIPTION OF THE ACTIVITY / PROJECT PER CONTRIBUTION / SERVICE	RESULTS / EFFECTS / IMPACT OF CONTRIBUTION OR SERVICES	
1.		
2.		
3.		

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AWARDS / CITATIONS

AWARDS / CITATIONS	CONFERRED BY	DATE GIVEN
1.		
2.		
3.		
4.		

AWARDS / CITATIONS / ACHIEVEMENTS / AWARDS / CITATIONS / ACHIEVEMENTS / AWARDS / CITATIONS / ACHIEVEMENTS

NAME	POSITION / OFFICE	ADDRESS	PHONE / FAX NO. / E-MAIL

INFORMATION ABOUT NOMINATING PARTY

NOMINATING PARTY'S NAME:

Mr./Ms. _____
Last Name First Name Middle Name

HOME ADDRESS:

Street City / Municipality / County Country

TEL. NO.:	FAX NO.:	E-MAIL:
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SIGNATURE

18 December Awards

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(ORGANIZATIONAL PROFILE)

CATEGORY NOMINATED FOR: (Please check only one)

Philippine category

Overseas category

ORGANIZATIONAL PROFILE

NAME OF ORGANIZATION:

HEAD OF ORGANIZATION:

Mr./Ms. _____
Last Name First Name Middle Name

CONTACT PERSON:

Mr./Ms. _____
Last Name First Name Middle Name

ADDRESS:

Street _____
City / Municipality / County Country

TEL. NO.:

FAX NO.:

E-MAIL:

SUMMARY OF CONTRIBUTIONS AND/OR ACCOMPLISHMENTS OF NOMINEE (Please enumerate and use clear and concise phrases or sentences)

DESCRIPTION OF THE ACTIVITY / PROJECT PER CONTRIBUTION / SERVICE	RESULTS / EFFECTS / IMPACT OF CONTRIBUTION OR SERVICES
1.	
2.	
3.	

