



# PHILIPPINE FOREIGN SERVICE POST

PHILIPPINE CONSULATE GENERAL, CHICAGO

**THIS FORM IS NOT FOR SALE**

(DFA-OCA-CRD-06 / REV.01 / 24 APRIL 2018)

OFFICIAL USE ONLY

DATE OF REGISTRATION

REGISTRY NUMBER  
ROM-CH-

## REPORT OF MARRIAGE

### DETAILS OF CONTRACTING PARTIES BEFORE MARRIAGE

	HUSBAND	WIFE (Maiden Information)
1. LAST NAME		
2. FIRST NAME/S		
3. MIDDLE NAME		
4. DATE OF BIRTH <small>(Ex. 01 January 2000)</small>		
5. PLACE OF BIRTH <small>(city/state/province, country)</small>		
6. CIVIL STATUS <small>(at the time of marriage)</small>		
7. CITIZENSHIP		
8. NATURALIZED <small>DATE AND PLACE OF REGISTRATION AS PHILIPPINE CITIZEN (Ex. 01 January 2000 / Country)</small>		
9. RELIGION		

### DETAILS OF FOREIGN MARRIAGE

10. DATE OF MARRIAGE <small>(Ex. 01 January 2000)</small>		11. PLACE OF MARRIAGE <small>(city/state/province, country)</small>	
12. NAME OF WITNESS 1		13. NAME OF WITNESS 2	
14. NAME OF OFFICIATING/SOLEMNIZING AUTHORITY			
15. TITLE AND OFFICE OF SOLEMNIZING OFFICIAL / ACCEPTING AUTHORITY			

### DETAILS OF ASCENDANTS

	HUSBAND	WIFE
16. FATHER'S FULL NAME		
17. CITIZENSHIP		
18. MOTHER'S MAIDEN NAME		
19. CITIZENSHIP		

20. I/WE THE UNDERSIGNED DECLARE UNDER PENALTY OF PERJURY under the laws of the Republic of the Philippines, that the information I have provided herein are the true and accurate facts of marriage being sought to be registered, to the best of my knowledge.

SIGNATURE OF INFORMANT/S:

\_\_\_\_\_

HUSBAND

\_\_\_\_\_

WIFE

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ by the above-named informant, here in \_\_\_\_\_,  
Date (Ex. 01 January 2000)

[SEAL]

NOTARIAL AUTHORITY

21. REMARKS / ANNOTATIONS

### OFFICIAL USE ONLY. DO NOT WRITE ANYTHING BELOW THIS BOX

22. The foregoing information was furnished by the above-named informant, and supported by corresponding documents from local authorities.

Registered today, \_\_\_\_\_ in the civil registry records of the Consular Section of the Philippine Embassy/Consulate  
Chicago \_\_\_\_\_

Date: \_\_\_\_\_  
 Doc. No. \_\_\_\_\_  
 Service No. \_\_\_\_\_  
 O.R. No. \_\_\_\_\_  
 Fee Paid \$25.00 \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

[SEAL]

REPUBLIC OF THE PHILIPPINES

## REPORT OF MARRIAGE REQUIREMENTS

1. Request signed by the Party/ies. Please indicate your contact details (mobile no. and email address).
2. Four (4) originals of duly-accomplished **REPORT OF MARRIAGE** (ROM) forms, TYPEWRITTEN, signed by both husband and wife, and notarized by a local notary
3. One (1) original or certified true copy (CTC) and four (4) photocopies of the **Marriage Certificate** from the County Clerk's office (original/ CTC will be returned)
4. Four (4) photocopies each of both spouses' passports
5. Four (4) photocopies of the proof of Philippine citizenship of both/either spouse, as appropriate, such as permanent residency, valid visa, work permit, dual citizenship certificate, or U.S. Naturalization Certificate of the spouse/s if they are now American citizens
6. Four (4) photocopies each of both spouses' Birth Certificates
7. Two (2) originals and two (2) photocopies of notarized (by a local notary) AFFIDAVIT OF DELAYED REGISTRATION (Form is enclosed) explaining the reason/s for the delayed registration, if ROM is filed more than a year after the wedding
8. Send the above-mentioned requirements by mail to the Philippine Consulate General (122 S Michigan Ave., Suite 1600, Chicago, IL 60603). Include a self-addressed return envelope (with appropriate stamps for express or priority mail with tracking numbers via US Postal Service, or with pre-paid mailing envelope from a private courier of choice **[except FedEx]**), and a non-refundable processing fee of \$25.00 (money order payable to "Philippine Consulate General"). **Personal checks and credit cards are not accepted.**
9. For related inquiries, please email [chicagopcg.civil@gmail.com](mailto:chicagopcg.civil@gmail.com).

### ADDITIONAL REQUIREMENTS:

1. If a spouse had been previously married in the Philippines and said marriage was annulled - one (1) original or CTC and four (4) photocopies of both the Annotated Marriage Certificate and Annulment papers issued in the Philippines (originals/ CTCs will be returned)
2. If the Filipino spouse has a previous marriage (in the US) and divorced (initiated by the foreign spouse) - one (1) original or CTC and four (4) photocopies of the Judicial Recognition of Decree of Divorce issued in the Philippines (original/ CTC will be returned)
3. If the Filipino spouse, who is a dual citizen, has a previous marriage (in the US) with a Filipino and divorced - four (4) photocopies of the party's Naturalization Certificate as proof that s/he was a US citizen at the time of the divorce, and an original Certificate of No Marriage Record (CENOMAR) from the Philippine Statistics Authority or National Statistics Office (original will be returned)
4. If a spouse, who is US national, has a previous marriage and divorced - one (1) photocopy of the party's divorce document
5. If a spouse is a widow or a widower - four (4) photocopies of both the Marriage Certificate and the Death Certificate of the deceased spouse

### ADDITIONAL GUIDELINES:

1. **Only Marriage Certificates from the following States are accepted by the Consulate:**

<i>Illinois</i>	<i>Missouri</i>
<i>Indiana</i>	<i>Nebraska</i>
<i>Iowa</i>	<i>North Dakota</i>
<i>Kansas</i>	<i>Ohio</i>
<i>Michigan</i>	<i>South Dakota</i>
<i>Minnesota</i>	<i>Wisconsin</i>

2. The Consular Officer reserves the right to require additional proof or documents from an applicant.
3. Incomplete requirements will not be processed and may be returned to the sender.

**AFFIDAVIT FOR DELAYED REGISTRATION**

**OF**

**BIRTH**     **MARRIAGE**     **DEATH**

*(In case of birth, this form may be accomplished by either the father, mother, guardian or the person concerned himself/herself, if the latter is already 18 years old and above.)*

I, \_\_\_\_\_ of legal age, single/married and currently residing at \_\_\_\_\_, after having duly sworn to in accordance with law, do hereby depose and say:

1. That I am the applicant for the delayed registration of birth/marriage/death of \_\_\_\_\_;
2. That said birth/marriage/death took place on \_\_\_\_\_ in \_\_\_\_\_;
3. That I/he/she am/is a citizen of \_\_\_\_\_;
4. That the reason for the delay in registering the birth/marriage/death was due to \_\_\_\_\_; and
5. That the said birth/ marriage/ death has not been previously registered with the Philippine Consulate or the Philippine Statistics Authority.

\_\_\_\_\_  
Affiant's Signature

**SUBSCRIBED AND SWORN TO** before me this \_\_\_ day of \_\_\_\_\_  
20\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Notary Public