

ANNUAL PROCUREMENT PLAN
 PHILIPPINE CONSULATE GENERAL-CHICAGO
 CALENDAR YEAR - 2014

Item & Specifications	Unit of Measure	Quantity Requirement												Unit Price	Total Amount	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			Total
Air Freshner	can				12			12				12		36	\$ 3.99	\$ 143.64
Alcohol-12btl/carton	carton			1			1			1				3	\$ 23.99	\$ 71.97
Bag (Mobile)	pc													2	\$ 129.99	\$ 259.98
Ballpen-Black-12/bx	bx			2			2			2				6	\$ 10.89	\$ 65.34
Ballpen-Blue-12/bx	bx			2			2			2				6	\$ 10.89	\$ 65.34
Ballpen-Red-12/bx	bx			2			2			2				6	\$ 10.89	\$ 65.34
Battery - Dur/Eng 1021/2032	pc				2									2	\$ 7.49	\$ 14.98
Battery, size AA, Duracell, 16/pack	pack				2									2	\$ 15.99	\$ 31.98
Battery, size AAA, Duracell, 16/pack	pack				2									2	\$ 15.99	\$ 31.98
Cash Register Paper Roll - 1 3/4 x 128, 10/pk	pack			5			5			5				15	\$ 13.99	\$ 209.85
Cash Register Ribbon -Sharp A460-Purple	pc													4	\$ 4.00	\$ 16.00
Correction Tape	pack			5			5			5				15	\$ 9.49	\$ 142.35
Disposables- Plate,Spoon, Fork, Knife	box			***						***						\$ 500.00
Double Clip - Binder Clip - Various Sizes	pack	***						***						2	\$ 9.49	\$ 18.98
Envelopes - 10x13 -100/bx	box			5										5	\$ 21.49	\$ 107.45
Envelopes - 12x15 -100/bx	box						2							2	\$ 24.99	\$ 49.98
Envelopes - 6x9 -100/bx	box									2				2	\$ 12.99	\$ 25.98
Envelopes - 9x12	box			10						5				15	\$ 21.99	\$ 329.85
Envelopes - Expanding-5/pack	pack				3							2		5	\$ 21.99	\$ 109.95
Envelopes - Mailing, Parchment -Ivory	pack	***												4	\$ 15.79	\$ 63.16
Envelopes - Mailing, White -100/bx	box				10									12	\$ 24.99	\$ 299.88
Envelopes-Bubble-6x9 25/pack	pack											3		3	\$ 16.49	\$ 49.47
Envelopes-Bubble-8.5x11, 25/pack	pack											3		3	\$ 23.49	\$ 70.47
Envelopes-Bubble-9.5x13.5, 12/pack	pack											2		2	\$ 16.69	\$ 33.38
Envelopes-Bubble-xLarge - size no.7, 25/pack	pack											2		2	\$ 30.99	\$ 61.98
Eraser -3/pack	pack							***						3	\$ 1.79	\$ 5.37
Eyelet	box	20		20		20			20			20		100	\$ 4.00	\$ 400.00
Eyelet Plier	pc							***						2	\$ 29.99	\$ 59.98
Fingertip Moistener	pc							***						3	\$ 4.29	\$ 12.87
Flash Drive - 16G	pc							***						3	\$ 22.99	\$ 68.97

ANNUAL PROCUREMENT PLAN
 PHILIPPINE CONSULATE GENERAL-CHICAGO
 CALENDAR YEAR - 2014


Item & Specifications	Unit of Measure	Quantity Requirement												Unit Price	Total Amount	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			Total
Flash Drive - 8G	pc			***										9	\$ 15.49	\$ 139.41
Folder-Brown Short-100/bx	box			***										5	\$ 7.29	\$ 36.45
Folder-Brown Long-100/bx	box				5				5				5	16	\$ 12.29	\$ 184.35
Folder-Plastic -1" Ring Binder -2/pack	pack			***										6	\$ 5.99	\$ 35.94
Folder-Plastic -2" Ring Binder	pc			***										6	\$ 4.99	\$ 29.94
Glue Stick	pack			***										6	\$ 11.79	\$ 70.74
Gold Seal (Notarial) 44/pack	pack	20	15	15	20	15	15	20	15	15	20	15	15	200	\$ 5.29	\$ 1,058.00
Ink Cartridge - HP 41A Cyan Toner	cart													2	\$ 79.99	\$ 159.98
Ink Cartridge - HP 42A Magenta Toner	cart													2	\$ 79.99	\$ 159.98
Ink Cartridge - HP 42A Yellow Toner	cart													2	\$ 79.99	\$ 159.98
Ink Cartridge - HP 95 Color Ink 2P	cart													6	\$ 57.99	\$ 347.94
Ink Cartridge - HP 98 Blank Ink 2	cart													12	\$ 46.99	\$ 563.88
Ink Cartridge - HP CB435A Black Toner	cart													4	\$ 68.99	\$ 275.96
Ink Cartridge - HP CB540A Black Toner	cart													2	\$ 79.99	\$ 159.98
Ink Cartridge-IS330 Is350(ISINK34) Neopost	pack											1		1	\$ 165.99	\$ 165.99
Ink Printer - HP 564XL Blk/564 Color	cart	3		3		3		3		3		3		18	\$ 54.99	\$ 989.82
Ink Printer - HP 564XL Blk	cart	4		4		2		2		2		2		16	\$ 23.99	\$ 383.84
Ink Refill Cartridge - Fountain Pen	pc													3	\$ 4.29	\$ 12.87
IT Supply (Various)								***								\$ 750.00
Labels-Avery, Slicker	box													15	\$ 43.49	\$ 652.35
Light Bulb - Daylight - 40 watts	pc													6	\$ 6.59	\$ 39.54
Light Bulb - Daylight - 60 Watts	pack													6	\$ 7.99	\$ 47.94
Marker - Fluorescent (Highlighter)	pack													6	\$ 7.49	\$ 44.94
Marker Pen - Black, Blue, Red	pack													6	\$ 8.29	\$ 49.74
Mesh Document Hold	pc													2	\$ 5.00	\$ 10.00
Mouse Pad	pc									6				12	\$ 4.49	\$ 53.88
Neopost Postage Sheets 75 - BT1N	pack										10			10	\$ 27.95	\$ 279.50
Paper - Copy Paper 8.5x11, 75 gsm-10rm/bx	bx						10							10	\$ 37.09	\$ 741.80
Paper - Copy Paper 8.5x14, 75 gsm-10rm/bx	bx						15							10	\$ 49.50	\$ 1,237.50


ANNUAL PROCUREMENT PLAN
PHILIPPINE CONSULATE GENERAL CHICAGO
CALENDAR YEAR - 2014


Item & Specifications	Unit of Measure	Quantity Requirement												Total	Unit Price	Total Amount	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Paper Clip - Small -100/pack	pack														3	\$ 2.29	\$ 6.87
Paper - Parchment, Ivory 8.5x11, 24lb.	box				5										15	\$ 31.99	\$ 479.85
Paper Clip - Jumbo - 50/pack	pack														3	\$ 2.59	\$ 7.77
Paper Cutter - Handy w/ blade	pc														3	\$ 4.99	\$ 14.97
Paper Fastener - 50/bx	box														6	\$ 8.79	\$ 52.74
Paper-Ruled - 400 sheet/pack	pack														6	\$ 6.29	\$ 37.74
Pencil #2 -12/pack	pack														2	\$ 2.49	\$ 4.98
Pencil Sharpener - Electric	pc														2	\$ 14.89	\$ 29.38
Post-it - 4x2 (sticky note)	pack														6	\$ 6.79	\$ 40.74
Post-it - 3x3 (sticky note)	pack														6	\$ 10.00	\$ 60.00
Puncher - 2 hole	pc														2	\$ 10.99	\$ 21.98
Record Book - Notebook	pc														6	\$ 9.49	\$ 56.94
Record Book - 200 pages	pc														6	\$ 27.49	\$ 164.94
Red Ribbon (Documentation)	roll			10		20				10		10		10	60	\$ 65.00	\$ 3,900.00
Rubber Band #33-1 lb.	pack									2					2	\$ 7.29	\$ 14.58
Scotch Tape - 3M/4PK	pack														6	\$ 10.00	\$ 60.00
Scotch Tape - Double Sided	pc														12	\$ 5.00	\$ 60.00
Scotch Tape - Magic Tape	pc														8	\$ 11.00	\$ 88.00
Sign Pen - Black 3/pack	pack														5	\$ 7.99	\$ 39.95
Sign Pen - Blue 3/pack	pack														3	\$ 7.99	\$ 23.97
Sign Pen - Red 3/pack	pack														1	\$ 7.99	\$ 7.99
Stamp - Name/Label Stamp	pc														15	\$ 22.99	\$ 344.85
Stamp Ink - Brother	pc														12	\$ 6.49	\$ 77.88
Stamp Pad	pc														6	\$ 4.49	\$ 26.94
Staple Wire 1/4In	pack														12	\$ 5.49	\$ 65.88
Stapler - Standard	pc														4	\$ 16.99	\$ 67.96
Steno Notebook -12/pack	pack														2	\$ 13.99	\$ 27.98
Table Paper Napkins - White	pack				2					2				2	6	\$ 3.39	\$ 20.34
Tape Dispenser	pc														2	\$ 4.29	\$ 8.58
Tape, Transparent - 3/4" -6/pack	pack														2	\$ 17.99	\$ 35.98

ANNUAL PROCUREMENT PLAN
PHILIPPINE CONSULATE GENERAL-CHICAGO
CALENDAR YEAR - 2014

Item & Specifications	Unit of Measure	Quantity Requirement												Total	Unit Price	Total Amount	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Cork Board - 24x36	pc														2	\$ 31.99	\$ 63.98
Dater Stamp 5MM	pc														4	\$ 4.25	\$ 17.00
Ink Printer - HP 74XL-Black	cart														6	\$ 37.99	\$ 227.94
Ink Printer - HP 76XL-Color	cart														3	\$ 44.99	\$ 134.97
Name Badge Hanging	box														2	\$ 64.99	\$ 129.98
Post-It 3x5 (Sticky Note)	pack														6	\$ 17.99	\$ 107.94
Push Pin	pack														2	\$ 7.49	\$ 14.98
Report Cover-Frosted Front-6/pack	pack														10	\$ 7.79	\$ 77.90
Ruler-12"	pc														12	\$ 1.99	\$ 23.88
Scissors- 2/pack	pack														3	\$ 9.99	\$ 29.97
Staple Remover -3/pack	pack														3	\$ 2.99	\$ 8.97
String - cotton, white	ball														2	\$ 6.09	\$ 12.18
Super Glue	pc														5	\$ 3.99	\$ 19.95
Tape, Packaging - 1.89" - 6/pack	pack														2	\$ 16.99	\$ 33.98
Tape, Transparent - 1.89" -6/pack	pack														2	\$ 16.99	\$ 33.98
Toner-Brother TN 580 Black	cart					1							1		2	\$ 120.99	\$ 241.98
Various Cleaning Materials				***							***						\$ 500.00
Various Electronic Materials				***							***						\$ 500.00
Vehicle Supply (Various)				***							***						\$ 1,000.00
Water-Bottled -24/pack	pack		2		2		2				2			2	10	\$ 7.19	\$ 71.90
Wood Tray - Desk Tray	pc														2	\$ 20.99	\$ 41.98
OTHERS																	\$ 1,000.00

Prepared by:

ARNEIL D. TORRES
Property Office

Verified and Found Correct by:

ALVAR E. ROSALES
Administrative Officer

Approved By:

GENEROSO D.G. CALONGE
Consul General