

Consulate General of the Philippines)
City of Chicago) S.S.
State of Illinois, U.S.A.)

Date: _____
Registry No.: _____

AFFIDAVIT TO USE THE SURNAME OF THE FATHER

I, _____, _____, _____, _____ years old, a resident of
Affiants' Name Citizenship Civil Status Age
_____ after having been duly sworn to in accordance with law, do hereby declare that:

1. I am seeking to use the surname _____ in :
 - a) my Certificate of Live Birth/Report of Birth, pursuant to R.A. 9255 and its Revised IRR.
 - b) the Certificate of Live Birth/ Report of Birth of _____
(Complete Name of Child)
who is my _____, pursuant to R.A. 9255 and its Revised IRR.
(Relationship of the Affiant to the Child)
2. I/He/She was born on _____ at _____,
(Date of Birth) (City/Municipality) (Province/State) (County)
3. My/The birth was recorded under Registry No. _____ on _____ (if applicable).
(Registry No.) (Date of Registration)
4. The Affidavit of Admission of Paternity or the Private Handwritten Instrument was recorded under Registry No. _____ on _____ at the Local Civil Registry Office (LCRO)/Philippine Foreign Service Post (PFSP)
(Registry No.) (Date of Registration)
of _____ (if applicable).
(City/Municipality) (Province) (Country/State)
5. I am filing this AUSF at the LCRO/PFSP of _____ in accordance
(City/Municipality) (Province) (Country/State)
with R.A. No. 9255 and its Revised Implementing Rules and Regulations.
6. I hereby certify that the statements made herein are true and correct to the best of my knowledge and belief.
7. In witness whereof, I hereby affix my signature on this _____ at _____.

Signature over printed name of Affiant

SUBSCRIBED AND SWORN to before me this _____ in the city/municipality of _____,
affiant exhibiting his _____ issued at _____ on _____. I certify that
I personally examined the affiant and that he/she voluntarily executed the foregoing affidavit and understood the
contents thereof.

**Signature over Printed Name
of Administering Officer**

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

REQUIREMENTS (if filed separately from a Report of Birth)

1. Duly filled-out Affidavit to Use the Surname of the Father (AUSF) form in four (4) originals
2. Original and four (4) photocopies of the following:
 - a. Child's Birth Certificate
 - b. Passport of the parent(s)
 - c. Alien Registration card or US Visa, if applicable
3. Processing fee of \$50.00 which includes:
 - a. \$25.00 – Notarization and registration of the AUSF.
 - b. \$25.00 – Issuance of Certificate of Registration (CoR) for AUSF.

Payment is non-refundable and payable in cash. Personal checks, personal money orders and credit cards are not accepted.

NOTES:

- The AUSF shall be executed by the mother or the guardian, in the absence of the mother, if the child is aged 6 years old and below.
- The AUSF shall be executed by the child, if aged 7-17 years old, with the attestation of the mother or guardian, in the absence of the mother.
- The AUSF shall be executed by the person himself, if of age, without need of attestation from the mother or guardian, in the absence of the mother.

Applications should be filed personally and signed by the concerned parent or individual before a Consular Officer. Applicants should request appointment by sending an email to chicagoqc.civil@gmail.com, and fill out a Health Declaration form before visiting the Consulate.

The Consular Officer reserves the right to require additional documents from the applicant.